



Our vision is to develop innovative, knowledgeable leaders of teaching and learning who create a safe and inclusive learning environment in partnership with families and the wider community for the future success of our students. We aim to enhance our students' academic progress and develop curious and passionate life-long learners who become effective members of society.

SCHOOL BOARD MEMBERS

Joe Vettoor	Chair & Parent Rep
Hayley Robinson	Secretary and Parents Representative (2yr due December 2026)
Kylie Jones	Principal
Kristin Pittard	Deputy Principal
Pamela Lok	Manager of Corporate Services (1yr Due for review February 2025)
Julia Boardman	Teacher (1yrs due for review October 2023)
Tom Sharpe	Parent (3yrs due for review September 2025)
Sarah Sharpe	Parent (1yr due for review December 2024)
Peggy Hutchison	Community Representative (1yr due for review February 2025)
Vanessa Robertson	Parent (1 yrs. due for review March 2025)
Kym Eaton	P&C Representative and Parent (1yrs for review March 2025)
Tat Khaw	Parent (1yrs for review March 2025)

MINUTES

School Board Wednesday 20th March 2024 Staff Room 6.00pm		WHO to follow up
1.0	WELCOME AND APOLOGIES	
1.1	Opening, Acknowledgement of Country and Welcome Meeting opened: 6pm	
1.2	Apologies/Absentees Tom Sharpe, Kristin Pittard, and Vanessa Robertson	
1.3	Welcome – Joe	
1.4	Confirmation of Agenda: Agenda confirmed by: Julia. Seconded by: Sarah.	
1.5	Confirmation of previous minutes; · 15/11/2023 Confirmed by: Pamela. Seconded by: Peggy.	
2.0	BUSINESS ARISING FROM PREVIOUS MINUTES	
2.1	Julia questioned the new updated Birthday Policy – to be added to connect	
2.2	3.3 Development days- Staff development days will be on Monday April 15 th , Monday October 07 th , and Monday November 4 th . There will be no staff development days in term 3 due to swimming and needing to write a business plan and school review.	

	Sarah asked for plenty of communication with parents about staff development days. Kylie appreciated the feedback and assured plenty of notice will be given to parents.	
2.3		
2.4		
3.0	SCHOOL BOARD 2024	
3.1	Community Survey – With discussion Kylie got around 50% of parent survey Responses back which is great. Mostly positive, discussed ways in which the board can involve parents in what the board is and does, discussed the minutes being on the website. A copy of the survey results without comments will be on connect for board members to see as it is highly confidential.	
3.2	Planning and goals for 2024 Joe will pick one module to discuss at the next board meeting. Kylie would like to do a data presentation at term 3's board meeting. Kylie will need to get boards input in the business plan. Term 2's board meeting and term 3's board meeting will need to look at what needs to be discussed. Discussed a possible extraordinary meeting for smaller agenda items to ensure board meetings do not go for so long.	
3.3	Letters of resignation from Karlie and Melanie Kylie has received letters of resignation from both Karlie and Melanie.	
3.4	Nominations for new members The board is delighted to Welcome Kym Eaton – our P&C representative, Tat Khaw and Vanessa Robertson – our new parent Representatives.	
3.5	Possible Change of day for meetings Discussed moving board meetings to Tuesday. All in agreement if it doesn't clash with P&C meetings.	
4.0	CORRESPONDENCE	
4.1	nil	
5.0	BUDGET	
5.1	Finance Report/ Operational Budget The school has a budget surplus despite having excess EA's. Current school role sitting at 263. Currently at capacity in most year levels and the school is having to turn international students away due to being at full capacity. Finance report - New desk for Julia, New rug for room 8, new iPad's for the classrooms, the cash budget was approved by the committee.	PL
5.2		PL
6.0	P&C UPDATE	
6.1	P&C update – We have held two meetings this year, we had a good turnout for the first meeting, 5 came back for the second meeting. At our AGM, we elected president, secretary and VP but still need a treasurer. Confirmed budget for this year, we have almost \$12,000 in the bank. \$274 was raised from the sunset picnic. We Donated the leftover zipper doopers to year 6's for graduation shirts. Plans for this year is Mother's Day stall on spriggy, Mother's Day hamper donated by David Micheal. Subway lunches to start hopefully term 2 on a Monday and we will see how it goes but the plan for weekly on a Monday. We are trying to increase the voluntary contributions by having a bunnings and Woolworths voucher which is going to be drawn at the first assembly term 2. Book fair is in June, and we	

	hope to sell Hoyts's movie tickets and Krispie Kreme donuts at the end of term 2 in time for the holidays. The Colour fun run has been moved to October 25 th .	
7.0	PRINCIPAL REPORT	
7.1	Selected Highlights as follows: We had a busy start to the term with the addition of another class and 2 new teachers. We have also had some staff changes. The Hot weather made the days challenging but with our hot weather policy in place, we ensured the children being outside was kept to a minimum. School reports and parent interviews will be held next term.	
8.0	The Running pulse: Complaints and compliments	
8.1		
9.0	• NEW BUSINESS	
9.1		
9.2		
9.3		
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9.5		
9.6		
9.7		
8.0	CLOSURE AND NEXT MEETING	
8.1	Meeting closed: 1913	
8.2	Next Meeting: Tuesday 4 th June 6pm Staffroom	